Concerns arise about the behaviour of a club member/parent towards a child/children. Make a note of anything you/the witness has seen/said, with dates and times.

Is there an immediate risk to a young person or vulnerable adult?

YES

Crime/Immediate risk: Call Police/ Social Services

Medical: Call an Ambulance

Is the Club Welfare Officer available?

YES

UKA Safeguarding Team makes decision as to Level of concern.

Level 1 (Low level i.e. poor practice) UKA investigate or Athletics Club investigate with support from UKA

Concern dealt with by club (internal discipline/appeals process). If UKA disciplinary investigation undertaken a hearing is held by CMG/DP*

Outcome of disciplinary process (e.g. no case to answer, advice or warning/sanction)

NO

UKA consults with LADO/Police re interim suspension and notifying other organisations. Consultation with Police/LADO and strategy discussion to agree investigative process. Internal Investigation may be delayed pending police enquiries.

UKA await outcome of Children’s Social Care or Police investigation (e.g. NFA, criminal prosecution, assessment of risk). Full disciplinary investigation undertaken and CMG/DP hearing held. Outcome i.e. removal of coach accreditation, further training, approved for accreditation.

Appeal process

NO

Club Welfare Officer contacts the UK Athletics Safeguarding Team for advice and guidance and provides the completed Reporting a Concern Form

If your Club Welfare Officer is unavailable please report to the UK Athletics Safeguarding Team for advice and complete the Reporting a Concern Form

If you are unable to contact the Welfare Officer or the UKA Safeguarding Team, contact your Local Authority Children’s Services Team and follow their advice

Level 2/3 Serious Concern (i.e. suspected abuse) UKA inform Police/LADO

If your Club Welfare Officer is unavailable please report to the UK Athletics Safeguarding Team for advice and complete the Reporting a Concern Form

How to respond to allegations against a volunteer or another young person within the Athletics Environment

Useful Contacts
UK Athletics Welfare Team: 0121 713 8450
Email: dbrown@uka.org.uk
NSPCC: 0808 800 5000
Emergency Services: 999

Note: You should inform the parent/carer of the concern, unless you believe it would put the child/adult at risk, yourself or others at risk

*CMG (UKA) – Case Management Group
*DP (EA) – Disciplinary Panel